

# EFFECTIVE WORKPLACE COMMUNICATION CERTIFICATE REQUIREMENTS

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Code	Title	Units
<b>Certificate Requirements</b>		
Select 5 courses from the following:		15
BUS 209	UNDERSTANDING BUSINESS IN SOCIETY	
CTA 101	INTRODUCTION TO INTERPERSONAL COMMUNICATION	
CTA 103	INTRODUCTION TO PUBLIC SPEAKING	
CTA 115	INTRODUCTION TO BUSINESS AND PROFESSIONAL COMMUNICATION	
CTA 210	INTRODUCTION TO INTERCULTURAL COMMUNICATION	
CTA 225	GENDER AND COMMUNICATION	
CTA 266	GROUP DISCUSSION	
ENG 102	CRITICAL WRITING READING & RESEARCH	
ENG 201	INTERMEDIATE COMPOSITION	
ENG 210	BUSINESS COMMUNICATION	
<b>Total Units</b>		<b>15</b>